



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

Bangabasi College

- Name of the Head of the institution

Prof. Sibaprasad Das

- Designation

Teacher -in-Charge

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

03323500273

- Mobile No:

9830661908

- Registered e-mail

bangabasi1887@gmail.com

- Alternate e-mail

iqac@bangabasi.org

- Address

19, Rajkumar Chakraborty Sarani

- City/Town

Kolkata

- State/UT

West Bengal

- Pin Code

700009

2. Institutional status

- Type of Institution

Co-education

- Location

Urban

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University **University of Calcutta**
- Name of the IQAC Coordinator **Dr. Gopal Chandra Mandal**
- Phone No. **03323500273**
- Alternate phone No.
- Mobile **9830661908**
- IQAC e-mail address **iqac@bangabasi.org**
- Alternate e-mail address **bangabasi1887@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://bangabasi.ac.in/upload/AQAR%202019-20.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://bangabasi.ac.in/upload/4.%20Academic%20Calender.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.77	2017	30/10/2017	29/10/2022

6. Date of Establishment of IQAC

03/05/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9. No. of IQAC meetings held during the year

2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been

Yes

uploaded on the institutional website?

- If No, please upload the minutes of the meeting(s) and Action Taken Report

[View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

* Enhance quality teaching in the online platforms—through Google Meet, Google classroom. Initially started with WA/ Telegram/YouTube channel.

* Both AQAR 2019-20 and AISHE data were timely submitted.

* Feedbacks from Students, Faculty, and Employer were timely collected, analyzed, and used for further improvements

* Academic and Administrative Audits (internal) were conducted by the Audit Committee

* Managing to provide wide access to internet facility for students and faculty members to inculcate online learning management resources.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Imparting quality education in online platform	Dedicated Google Meet based classrooms for students
Effective and efficient conduction of all Examinations in online mode	Successfully completed all UG & PG examinations of the same and submitted marks to affiliating University within given time
Perform social responsibility during Covid lockdown.	Provided food, shelter emergency medical assistance, blood medicine, oxygen etc.
To conduct IQAC meetings regularly with its members, advisors and other faculty members	Two meetings were arranged in online mode.
To prepare a new academic calendar for the college.	A new academic calendar for the college was prepared
To upload AISHE Data within the stipulated time limit.	The AISHE Data was uploaded within the stipulated time limit.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	12/05/2018

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Bangabasi College
• Name of the Head of the institution	Prof. Sibaprasad Das
• Designation	Teacher -in-Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03323500273
• Mobile No:	9830661908
• Registered e-mail	bangabasi1887@gmail.com
• Alternate e-mail	iqac@bangabasi.org
• Address	19, Rajkumar Chakraborty Sarani
• City/Town	Kolkata
• State/UT	West Bengal
• Pin Code	700009
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• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
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• Name of the IQAC Coordinator	Dr. Gopal Chandra Mandal
• Phone No.	03323500273
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• Mobile	9830661908				
• IQAC e-mail address	iqac@bangabasi.org				
• Alternate e-mail address	bangabasi1887@gmail.com				
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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://bangabasi.ac.in/upload/4.%20Academic%20Calender.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.77	2017	30/10/2017	29/10/2022
6.Date of Establishment of IQAC			03/05/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
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13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	12/05/2018
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2023	15/01/2023
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	

17.Skill development:**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1

26

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

1924

Number of students during the year

File Description	Documents
Data Template	View File

2.2

1281

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

1283

Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	107	
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	82	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	47	
Total number of Classrooms and Seminar halls		
4.2	2,08,383.00	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	205	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

? Curriculum implemented at Undergraduate level is in accordance with the recommendations of the

University of Calcutta.

? At PG level, under the directive of the University, no separate syllabus was framed and the PG

departments followed the same syllabus as taught at the PG level of the University of Calcutta.

? College provides academic calendar.

? Classes are held regularly as per a master routine.

? Remedial classes and regular class tests are held.

? Library effectively supplements the class lectures.

? Classroom lectures follow the chalk and talk method along with ICT enabled platforms. Because of

the pandemic curriculum delivery was done through online/digital platforms.

? Departments are equipped with LCD projectors, laptops and portable screens for PowerPoint

presentations and display of audio-visual contents.

? Students participate in seminars/webinars, conferences / e-conferences within and outside college.

? Some departments regularly hold paper presentation sessions by the students.

? Extension lectures (online), Field-based excursions and educational tours were organized.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

? Departments follow the academic calendar for both Undergraduate and Postgraduate Courses

? As part of the CBCS System, University examinations are held twice every year, as ODD and EVEN

Semester Examinations.

? Each Core Course, Skill Enhancement Course, Discipline Specific Course, Generic Elective and

AECC have Internal Evaluation

? The various ways in which CIE is operative in the college include

- Class tests and tutorials
- Home Assignments
- Syllabus- oriented Term papers and Project preparation
- Syllabus-related paper presentations
- Compulsory field work for students of Botany, Geography and Zoology
- Report writing based on educational excursions in departments.
- Conducting mock interviews and viva voce examinations

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The diversity, Professional ethics, Gender Ethics, Human Values, Environment inclusivity lessons are imparted to the students through various disciplinary courses under the University of Calcutta.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2932

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

701

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

The college organizes orientation program at the commencement of session for newly admitted students. The wide range of continuous assessments (e.g. Home and Class Assignments, Class Tests) enables effective assessment of learning levels of students. Slow and advanced learners are identified for each subject separately by respective teacher for all semesters.

Advanced Learners:

Advance learners are identified based on performance in various examinations of previous semesters and internal examinations. They are guided as follows:

? Motivating students for better performance in higher studies.

? Advanced learners are encouraged to participate in state and national level conferences, competitions

to showcase their talents and skills.

? Special career guidance for higher studies by Training and Placement cell.

? Academic presentations are held, where the students get the opportunity to present innovative ideas.

Slow Learners:

Following measures are taken for these students:

? Remedial classes conducted with appropriate focus on the

subject.

? Individual academic counseling done by concerned subject teacher.

? Students study groups formed for peer-to-peer learning.

? Courses in soft skills offered to improve reading and writing skills in English.

? Extra reading materials and video lectures from web provided to improve basic understanding of the

subject.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1924	107

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The College makes constant efforts to enrich its students to realize their potential and evolve them as transforming agents of society. Some very effective methods are adopted by the college in this process:

? The teaching and learning improvement cell encourages the students to combine theoretical

with practical knowledge, through visits to other university campuses.

? Respective Departments conduct industrial visits regularly.

? The Research and Skill Development Cell and PG Department help the students to conduct independent research in survey methods, data collection, and social outreach to give them some idea of the actual working environment.

? Field trips to biodiversity parks, nature club participation, etc. are organized to endorse grass

root level understanding of concepts.

? Special lectures/seminars/webinar/conferences are organized along with short-duration add-on certificate courses that are conducted to encourage and motivate students to bridge the gaps between theoretical and practical knowledge and give students a competitive edge.

? Special care is taken to prepare the students for competitive examinations like JAM /GATE /NET /SET etc. Use of ICT & E-resources by students is encouraged.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://bangabasi.ac.in/upload/2.3.1%20ICT%20Lectures.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of the College make the best use of the technology in their teaching process.

Teachers use ICT and various other digital tools (e.g. pen-tab) for better understanding of topics.

The College has a Wi-Fi Enabled Campus which helps the teachers and students to learn from online resources along with text books.

The college has several ICT Enabled Classrooms with Desktops, Laptops, and Projectors which helps in the e-learning process.

Some teachers use and share E-books which are very useful for the students as they save the cost of buying the physical books.

The college has well equipped computer labs.

Because of the pandemic, teachers use modern e-learning tools such as Google Meet, Zoom, college website, Whats App etc. platforms.

Besides e-books in the e-classrooms, educational podcasts and videos, such as Ted Talks, YouTube Content, etc are also used during lectures.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bangabasi.ac.in/upload/2.3.2.%20ICT%20Tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

107

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

107

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

39

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

107

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college rigorously maintains the University of Calcutta's evaluation guidelines. All official notices about such examinations are posted on the college's official website.

The college authority forms a committee to be in charge of creating a subject-wise exam timetable for the departments.

The examination method involved the setting of question papers, the assessment of answer scripts within a given time frame, and the submission of results.

The grades for attendance and tutorials are also uploaded by the professors. In case of any error in this process, the college authority and all the departments also ensure immediate action.

The correct information is forwarded to the University within stipulated time as per University notifications.

Due to the COVID - 19 pandemic in 2020-21, the full internal assessment evaluation was done online. Teachers used email or Google Classrooms to complete assessments.

Apart from a ten-mark internal test conducted by following the guidelines of University of Calcutta, students are regularly assessed through online projects, quiz sessions, and presentations. Remedial steps are also taken by the teachers for the weaker students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college ensures that all students are treated equally and impartially in all aspects, evaluation and assessment. The students report all examination-related grievances to the Head of the concerned Department. The majority of examination-related complaints are received after the University of Calcutta announces the results. Steps are promptly taken to correct errors. The respective HODs extend their sincere effort regarding submission of the correct information to the University of Calcutta. When

there are concerns with erroneous award lists, the college authorities contact the affiliating university and workout a solution. Relevant documents/testimonials are provided by the students to the college authority for a faster solution. All internal examination-related issues are monitored on a regular basis and a close and continuous communication is maintained with the University of Calcutta. Furthermore, if a student raises any concerns about the conduct of an internal examination, the professors pay special attention to the student's complaints.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As the admission process involves extensive counseling of aspiring students, so teachers from the different streams in Arts, Science and Commerce try their best to acquaint the students with the different options with regard to the latter's choice for subjects. Under the CBCS curriculum, both teaching and learning have become inter-disciplinary and so students with wide-ranging interests in the Sciences and liberal Arts are encouraged to take up the subjects of their choice. There are instances of students going for English Honours and opting for Economics and Political Science as subjects of their preference. There are many aspirants for Masters and Research, and after graduation, the latter seek admission in institutions of repute. Many have also cleared various competitive exams in addition to NET and SET for a teaching career. The College Prospectus provides exhaustive material on different subjects and student intake. The teachers and other concerned stakeholders are also made aware of the programme/course outcomes. Departments organize regular workshops, seminars, lecture series and conferences to communicate the career prospects of the programmes offered by the college. The programme/course outcome along with the syllabus of each department is available on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college ensures successful evaluation of performance of students through various methods for measuring the attainment of each of the Program Outcomes and Course Outcomes. Each department designs their academic curriculum in accordance with the programme/course outcome. Interactive- participative learning, extra classes for slow learners are regularly organized by the departments. Development of analytical thinking, writing and oratory skills are encouraged in classes. Evaluation of these skills are done through appropriate tools like Group Discussion, Laboratory Experiments, Viva voce, Objective tests, Home assignments etc. Complementary learning plans are also executed through special seminars/webinars, student paper / PowerPoint presentation, debate, quiz competition, field work, poster designing, documentary/film show etc. The college offers various certificate courses to develop job oriented skills and knowledge among the students. The success of programme depends on student's performance in various examinations such as university examinations, internal examinations, projects, home assignments etc. Throughout the year the faculty records the performance of each student on each programme outcome. Also, remedial coaching is provided to slow learners to synchronise the learning of all students. The College tries to harness all of its human skills for meeting future challenges. Career Counseling and occasional on-campus visits by private concerns like Tata resources to provide an ideal environment for teaching and learning so as to equip students with life Consultancy Services definitely provides the impetus for choosing career options.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1109

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bangabasi.ac.in/upload/2.7.1%20SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

6.76

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Fund collection and distribution of relief materials by

students, faculties and alumni of the College in May-June 2020 after the cyclone Amphan.

Vaccination drive for students of the college (throughout 2021)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

Nil

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year**Nil**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****Nil**

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****Nil**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure in Teaching and Learning, Laboratory facilities and Computers. There are several physical classrooms with adequate benches and tables in addition to dais for the teaching faculty. Every classroom is well-ventilated for proper conducting of teaching and learning.

The Science Departments like Physics, Chemistry, Mathematics, Zoology and Botany Anthropology have ample laboratory facilities manned by a dedicated staff to carry out experiments.

The Economics and Commerce Departments have an IT Lab to cater to students of the aforesaid subjects under the CBCS Curriculum. The laboratory equipments are well looked after by the Teachers and lab attendants.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We have a history of outstanding performance in sports and games. We have a tent in Kolkata Maidan with an area of 850 square feet with wash room, changing room, garden, refrigerator facilities. We have outdoor games facility like cricket and football. Students' Common Room have many indoor game facilities for recreation and refreshment of students which include table tennis, badminton, Carrom.

Bangabasi College has a vibrant Cultural Unit that provides a platform both to the students and the staff (teaching and nonteaching) for displaying their creativity and talents. The Cultural Unit organizes different programmes and activities on various occasions and encourages students and staff to actively

participate in them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.08383

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software :Koha

Nature of automation (fully or partially) : Partial

Version : 17.05.07.000

Year of Automation: 2017

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://opac.bangabasi.ac.in

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,77,753

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Number of classes with projector facilities: 5

Number of classrooms with WIFI facilities: 17

Number of seminar halls with ICT facilities: 2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

215

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2,08,383

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

NA

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

581

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

48

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**11**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****0**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

NA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Bangabasi College, today a leading educational institution in Kolkata and West Bengal, currently offering regular undergraduate, certificate courses, and 1 postgraduate course.

In keeping with the evolving nature of educational services/practices, especially in the current COVID-19 pandemic situation when on-campus activities remain suspended, the college has undertaken the following:

?Enhanced the functioning of the IT section to face the challenges of the online system;

?Revamped the college website making it more extensive and user-friendly.

Following are the steps taken for a decentralized and participative management:

? Existing number of committees and cells increased to coordinate various academic/ curricular, co-curricular, and administrative activities;

?Brainstorming sessions with staff and students during the pandemic to make the online teaching-learning experience more effective and participative;

? Facilitating online extension activities like organizing webinars and online sessions at a time when mental health is also under threat.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management practices are a part and parcel of the administrative strategies of the college which is reflected in the following:

a) Strengthened the activities of the sub-committees whose members are drawn from both teaching and non-teaching staff of the

college, and students' union. The IQAC coordinates various academic/ curricular, co-curricular, and administrative functions and activities.

b) The committees have the autonomy to make decisions in their designated area of work.

c) The college has also appointed Campus-in-charge for the different campuses/ buildings of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Quality improvement strategies adopted by the institution for each of the following:

Curriculum Development: We follow the curriculum of Calcutta University.

Teaching and Learning: In addition to traditional mode of teaching, the college uses multimedia applications, fieldworks, seminars, projects, etc. as teaching aids.

Examination and Evaluation: Departmental Class Tests, Internal Assessments, Tutorial/Project Evaluations, Laboratory exams, and Annual Exams are Conducted under CBCS mode of studies.

Research and Development: Minor and Major Research Projects.

Library, ICT and Physical Infrastructure / Instrumentation: Well equipped Library provided with ample on-line resources • Conversion of bibliographic data from SOUL1 to Koha Software

Human Resource Management: Support for skill-development of the staff and faculty through training programmes, Career Advancement Scheme/Professional development through promotion to higher Scale,

Encouragement provided to the faculty to join Academic Staff College Programmes, Encouragement to the faculty to participate in

various activities recognized by UGC, State Govt. and Universities, Sanction

of leave to the faculty members for advanced studies, research, participation in Seminars, conferences, workshops, etc., Appraisal of the staff and teachers to improve teaching/ research/ service,

Welfare measures for the staff and the faculty.

Industry Interaction / Collaboration: Occasional visits are conducted by Companies /Industries for career advancement Related awareness programmes and placement of students.

Admission of Students: On the basis of Merit as per rules of CU. The method is fully on-line. Admission Fees are received through Bank.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage.

PRINCIPAL

GOVERNING BODY

SECRETARY

IQAC

HEAD OF THE DEPARTMENTS

COMMITTEES

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides different welfare majors for teaching & non-teachings staffs such as Pension, Gratuity, PF loan etc. For non-teaching staffs aprons for Lab Attendants along with all the above. For students Annual cultural meet, Prize distribution and different welfares are arranged by the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system for the full time (substantive post) teaching staff at Bangabasi College is governed by UGC Career Advancement Scheme (CAS) Guidelines. This is based on the Performance Based Appraisal Scheme proforma submitted by the faculty seeking promotion. The proforma considers an

individual teacher's teaching -learning related contributions, research related activities, examination and evaluation related engagements, support in administrative tasks. On successful performance in each of the stipulated criterion, promotion is granted to the faculty member

Appraisal for the non -teaching staff:

A few strategies are observed for non-teaching staff's performance - this includes technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation willingness to learn, diligence etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Before the commencement of every financial year, Principal Sir submits a proposal on budget allocation, by considering the recommendations made by the Heads of all the departments, to the management. College budget includes recurring expenses such as

salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses. The

expenses will be monitored by the accounts department as per the budget allocated by the management. All vouchers are audited by an internal financial committee on yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers.

The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Finance and Purchase Committee has to be formed/reformed (as per the UGC guidelines) to meets regularly and prepares strategy for resource mobilization effectively and efficiently with the consent of the Governing Body. The members of the committee will decide the major areas of sources and allocation of funds and need to prepare budget for optimum utilization of resources.

The major sources of funds:

Salary and non-salary grants from State Government.

Financial assistance /Grants received from UGC and other educational sponsoring agencies to meet the expenses to run the college.

Research Project grants.

Scholarships / Grants from government organizations.

Sponsorships to organize major events such as National/State Level Conferences/ Seminars/ Workshops/ Special lectures from sponsors.

Alumni contribution development.

Funds from college fees, Sale of Admission form.

Interest earned on fixed deposits and other savings.

The major areas of allocation of funds:

- Infrastructure augmentation.
- Academic support facilities.

- Amenities to staffs and students.
- Building and campus development and maintenance.
- Miscellaneous expenses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Conducting Academic Audits annually. Based on the audit, the IQAC gives constructive feedback to the Departments suggesting measures for internal quality enhancement. It makes recommendations for the Departments to do self-evaluation and to set higher goals to meet new challenges.
2. Collecting feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional performance especially in academics. Student feedback of teachers is conducted regularly.
3. The departments are continuously encouraged by the IQAC to organize seminars/talks by experts of various fields in respective subjects. The departments are also helped by the IQAC to select seminar topics. Under the umbrella of IQAC, organization of seminars for benefit of both students and teachers is a regular happening in the college. In this time of pandemic, the departments have organized many webinars with guidance and assistance from the IQAC.
4. The career advancement of teachers is a mandatory exercise. This is directly related to the betterment of the academic ambience of the college. IQAC proposed a committee of able and senior teachers, and the college administration has endorsed the proposal. Now the committee checks the career advancement related documents, their organization etc. to make the applications flawless.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills and their relationship with the students. Based on the information IQAC, has been able to develop a system for conscious, consistent and catalytic action to bring about reforms in teaching learning process, structure, methodologies and learning outcomes.

Specific Outcomes and Course Outcomes IQAC suggests innovative pedagogical methodologies like Power Point Presentations, Projects, Field Trips, Role Plays, Workshops, videos etc. in addition to the completion of curriculum through Assignments, Class Tests, Tutorials etc. IQAC promotes the culture of research amongst students by organizing Research Workshops for students. Departments are encouraged to organize Conferences and Seminars on themes relevant to the educational needs and futuristic growth of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://bangabasi.ac.in/single.php?pid=63dc7ed1010d3c3b8269faf0ba7491d4
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

NA

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

Proper garbage disposal is a significant and important aspect of any educational institution, especially where a large number of students are involved in several science departments. The college belongs to

the jurisdiction of Kolkata Municipal Corporation. So, KMC regularly assists in the timely removal of ordinary waste material from college campuses.

Regular cleaning of the college's sewage system has also been made a part of this, as has the use of disinfectants in the sewage system on a regular and timely basis, as advised by the municipal services.

The E-waste collected is stored and disposed every year accordingly. Empty toners, cartridges, outdated computers and electronic items are sold as scrap to ensure their safe recycling. Old monitors and CPUs are repaired and reused.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

D. Any 1 of the above

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The super cyclone Amphan made landfall on May 20, 2020. And Another super cyclone "Yaas" landfall Around 09:00 IST on May 26, 2021 in Odisha and West Bengal. These two super cyclones were catastrophic tropical cyclones that wreaked havoc on Odisha and West Bengal's coastal districts. During these storms, significant flooding occurred throughout Kolkata. Thousands of trees and electric poles were uprooted. Kolkata, West Bengal, received about 236-260 mm of rain. The college building was provided as a shelter for the Amphan and Yaas-affected peoples and sufficient food was provided to the affected peoples who took the shelter in the college premise.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

NA

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

NA

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

NA

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Uplift of socially and economically backward students upon a strong foundation of secular, humanitarian and nationalistic world view The institution strives to eradicate all elements of social obscurantism in relation to caste or gender bias. The goal is to create a conducive atmosphere to attract a pool of meritorious students from the economically backward and deprived sections, girl students and family of first-generation learners in academic domain, locate them and provide them with possible support and progress them towards better sustenance.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

? Curriculum implemented at Undergraduate level is in accordance with the recommendations of the

University of Calcutta.

? At PG level, under the directive of the University, no separate syllabus was framed and the PG

departments followed the same syllabus as taught at the PG level of the University of Calcutta.

? College provides academic calendar.

? Classes are held regularly as per a master routine.

? Remedial classes and regular class tests are held.

? Library effectively supplements the class lectures.

? Classroom lectures follow the chalk and talk method along with ICT enabled platforms. Because of

the pandemic curriculum delivery was done through online/digital platforms.

? Departments are equipped with LCD projectors, laptops and portable screens for PowerPoint

presentations and display of audio-visual contents.

? Students participate in seminars/webinars, conferences / e-conferences within and outside college.

? Some departments regularly hold paper presentation sessions by the students.

? Extension lectures (online), Field-based excursions and educational tours were organized.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

? Departments follow the academic calendar for both Undergraduate and Postgraduate Courses

? As part of the CBCS System, University examinations are held twice every year, as ODD and EVEN

Semester Examinations.

? Each Core Course, Skill Enhancement Course, Discipline Specific Course, Generic Elective and

AECC have Internal Evaluation

? The various ways in which CIE is operative in the college include

- Class tests and tutorials
- Home Assignments
- Syllabus- oriented Term papers and Project preparation
- Syllabus-related paper presentations
- Compulsory field work for students of Botany, Geography and Zoology
- Report writing based on educational excursions in departments.
- Conducting mock interviews and viva voce examinations

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The diversity, Professional ethics, Gender Ethics, Human Values, Environment inclusivity lessons are imparted to the students through various disciplinary courses under the University of Calcutta.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
2932	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,	

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

701

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

The college organizes orientation program at the commencement of session for newly admitted students. The wide range of continuous assessments (e.g. Home and Class Assignments, Class Tests) enables

effective assessment of learning levels of students. Slow and advanced learners are identified for each subject separately by respective teacher for all semesters.

Advanced Learners:

Advance learners are identified based on performance in various examinations of previous semesters and internal examinations. They are guided as follows:

? Motivating students for better performance in higher studies.

? Advanced learners are encouraged to participate in state and national level conferences, competitions

to showcase their talents and skills.

? Special career guidance for higher studies by Training and Placement cell.

? Academic presentations are held, where the students get the opportunity to present innovative ideas.

Slow Learners:

Following measures are taken for these students:

? Remedial classes conducted with appropriate focus on the subject.

? Individual academic counseling done by concerned subject teacher.

? Students study groups formed for peer-to-peer learning.

? Courses in soft skills offered to improve reading and writing skills in English.

? Extra reading materials and video lectures from web provided to improve basic understanding of the subject.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1924	107

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The College makes constant efforts to enrich its students to realize their potential and evolve them as transforming agents

of society. Some very effective methods are adopted by the college in

this process:

? The teaching and learning improvement cell encourages the students to combine theoretical

with practical knowledge, through visits to other university campuses.

? Respective Departments conduct industrial visits regularly.

? The Research and Skill Development Cell and PG Department help the students to conduct independent research in survey methods, data collection, and social outreach to give them some idea of the actual working environment.

? Field trips to biodiversity parks, nature club participation, etc. are organized to endorse grass

root level understanding of concepts.

? Special lectures/seminars/webinar/conferences are organized along with short-duration add-on certificate courses that are conducted to encourage and motivate students to bridge the gaps between theoretical and practical knowledge and give students a competitive edge.

? Special care is taken to prepare the students for competitive examinations like JAM /GATE /NET /SET etc. Use of ICT & E-resources by students is encouraged.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://bangabasi.ac.in/upload/2.3.1%20ICT%20Lectures.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of the College make the best use of the technology in their teaching process.

Teachers use ICT and various other digital tools (e.g. pen-tab) for better understanding of topics.

The College has a Wi-Fi Enabled Campus which helps the teachers and students to learn from online resources along with text books.

The college has several ICT Enabled Classrooms with Desktops, Laptops, and Projectors which helps in the e-learning process.

Some teachers use and share E-books which are very useful for the students as they save the cost of buying the physical books.

The college has well equipped computer labs.

Because of the pandemic, teachers use modern e-learning tools such as Google Meet, Zoom, college website, Whats App etc. platforms.

Besides e-books in the e-classrooms, educational podcasts and videos, such as Ted Talks, YouTube Content, etc are also used during lectures.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bangabasi.ac.in/upload/2.3.2.%20ICT%20Tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

107

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

107

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

39

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

107

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college rigorously maintains the University of Calcutta's evaluation guidelines. All official notices about such examinations are posted on the college's official website.

The college authority forms a committee to be in charge of creating a subject-wise exam timetable for the departments.

The examination method involved the setting of question papers, the assessment of answer scripts within a given time frame, and the submission of results.

The grades for attendance and tutorials are also uploaded by the professors. In case of any error in this process, the college authority and all the departments also ensure immediate action.

The correct information is forwarded to the University within stipulated time as per University notifications.

Due to the COVID - 19 pandemic in 2020-21, the full internal assessment evaluation was done online. Teachers used email or Google Classrooms to complete assessments.

Apart from a ten-mark internal test conducted by following the guidelines of University of Calcutta, students are regularly assessed through online projects, quiz sessions, and presentations. Remedial steps are also taken by the teachers for the weaker students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college ensures that all students are treated equally and impartially in all aspects, evaluation and assessment. The students report all examination-related grievances to the Head of the concerned Department. The majority of examination-related complaints are received after the University of Calcutta announces the results. Steps are promptly taken to correct errors. The respective HODs extend their sincere effort regarding submission of the correct information to the University of Calcutta. When there are concerns with erroneous award lists, the college authorities contact the affiliating university and workout a solution. Relevant documents/testimonials are provided by the students to the college authority for a faster solution. All internal examination-related issues are monitored on a regular basis and a close and continuous communication is maintained with the University of Calcutta. Furthermore, if a student raises any concerns about the conduct of an internal examination, the professors pay special attention to the student's complaints.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As the admission process involves extensive counseling of aspiring students, so teachers from the different streams in Arts, Science and Commerce try their best to acquaint the students with the different options with regard to the latter's choice for subjects. Under the CBCS curriculum, both teaching and learning have become inter-disciplinary and so students with wide-ranging interests in the Sciences and liberal Arts are encouraged to take up the subjects of their choice. There

are instances of students going for English Honours and opting for Economics and Political Science as subjects of their preference. There are many aspirants for Masters and Research, and after graduation, the latter seek admission in institutions of repute. Many have also cleared various competitive exams in addition to NET and SET for a teaching career. The College Prospectus provides exhaustive material on different subjects and student intake. The teachers and other concerned stakeholders are also made aware of the programme/course outcomes. Departments organize regular workshops, seminars, lecture series and conferences to communicate the career prospects of the programmes offered by the college. The programme/course outcome along with the syllabus of each department is available on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college ensures successful evaluation of performance of students through various methods for measuring the attainment of each of the Program Outcomes and Course Outcomes. Each department designs their academic curriculum in accordance with the programme/course outcome. Interactive- participative learning, extra classes for slow learners are regularly organized by the departments. Development of analytical thinking, writing and oratory skills are encouraged in classes. Evaluation of these skills are done through appropriate tools like Group Discussion, Laboratory Experiments, Viva voce, Objective tests, Home assignments etc. Complementary learning plans are also executed through special seminars/webinars, student paper / PowerPoint presentation, debate, quiz competition, field work, poster designing, documentary/film show etc. The college offers various certificate courses to develop job oriented skills and knowledge among the students. The success of programme depends on student's performance in

various examinations such as university examinations, internal examinations, projects, home assignments etc. Throughout the year the faculty records the performance of each student on each programme outcome. Also, remedial coaching is provided to slow learners to synchronise the learning of all students. The College tries to harness all of its human skills for meeting future challenges. Career Counseling and occasional on-campus visits by private concerns like Tata resources to provide an ideal environment for teaching and learning so as to equip students with life Consultancy Services definitely provides the impetus for choosing career options.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1109

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bangabasi.ac.in/upload/2.7.1%20SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
6.76	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
1	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
6	

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Fund collection and distribution of relief materials by

students, faculties and alumni of the College in May-June 2020 after the cyclone Amphan.

Vaccination drive for students of the college (throughout 2021)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

Nil

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

Nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure in Teaching and Learning, Laboratory facilities and Computers. There are several physical classrooms with adequate benches and tables in addition to dais for the teaching faculty. Every classroom is well-ventilated for proper conducting of teaching and learning.

The Science Departments like Physics, Chemistry, Mathematics, Zoology and Botany Anthropology have ample laboratory facilities manned by a dedicated staff to carry out experiments.

The Economics and Commerce Departments have an IT Lab to cater to students of the aforesaid subjects under the CBCS Curriculum. The laboratory equipments are well looked after by the Teachers and lab attendants.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We have a history of outstanding performance in sports and games. We have a tent in Kolkata Maidan with an area of 850 square feet with wash room, changing room, garden, refrigerator facilities. We have outdoor games facility like cricket and football. Students' Common Room have many indoor game facilities for recreation and refreshment of students which include table tennis, badminton, Carrom.

Bangabasi College has a vibrant Cultural Unit that provides a platform both to the students and the staff (teaching and nonteaching) for displaying their creativity and talents. The Cultural Unit organizes different programmes and activities on various occasions and encourages students and staff to actively participate in them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.08383

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software :Koha

Nature of automation (fully or partially) : Partial

Version : 17.05.07.000

Year of Automation: 2017

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://opac.bangabasi.ac.in

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,77,753

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Number of classes with projector facilities: 5

Number of classrooms with WIFI facilities: 17

Number of seminar halls with ICT facilities: 2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

215

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2,08,383

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

NA

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

581

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

48

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

11

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

NA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NA

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Bangabasi College, today a leading educational institution in Kolkata and West Bengal, currently offering regular undergraduate, certificate courses, and 1 postgraduate course.

In keeping with the evolving nature of educational services/practices, especially in the current COVID-19 pandemic situation when on-campus activities remain suspended, the college has undertaken the following:

?Enhanced the functioning of the IT section to face the challenges of the online system;

?Revamped the college website making it more extensive and user-friendly.

Following are the steps taken for a decentralized and participative management:

? Existing number of committees and cells increased to coordinate various academic/ curricular, co-curricular, and administrative activities;

?Brainstorming sessions with staff and students during the pandemic to make the online teaching-learning experience more effective and participative;

? Facilitating online extension activities like organizing webinars and online sessions at a time when mental health is also under threat.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management practices are a part and parcel of the administrative strategies of the college which is reflected in the following:

a) Strengthened the activities of the sub-committees whose members are drawn from both teaching and non-teaching staff of the college, and students' union. The IQAC coordinates various academic/ curricular, co-curricular, and administrative functions and activities.

b) The committees have the autonomy to make decisions in their designated area of work.

c) The college has also appointed Campus-in-charge for the different campuses/ buildings of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Quality improvement strategies adopted by the institution for each of the following:

Curriculum Development: We follow the curriculum of Calcutta University.

Teaching and Learning: In addition to traditional mode of teaching, the college uses multimedia applications, fieldworks, seminars, projects, etc. as teaching aids.

Examination and Evaluation: Departmental Class Tests, Internal Assessments, Tutorial/Project Evaluations, Laboratory exams, and Annual Exams are Conducted under CBCS mode of studies.

Research and Development: Minor and Major Research Projects.

Library, ICT and Physical Infrastructure / Instrumentation:
Well equipped Library provided with ample on-line resources •
Conversion of bibliographic data from SOUL1 to Koha Software

Human Resource Management: Support for skill-development of the staff and faculty through training programmes, Career Advancement Scheme/Professional development through promotion to higher Scale,

Encouragement provided to the faculty to join Academic Staff College Programmes, Encouragement to the faculty to participate in various activities recognized by UGC, State Govt. and Universities, Sanction

of leave to the faculty members for advanced studies, research, participation in Seminars, conferences, workshops, etc., Appraisal of the staff and teachers to improve teaching/ research/ service,

Welfare measures for the staff and the faculty.

Industry Interaction / Collaboration: Occasional visits are conducted by Companies /Industries for career advancement Related awareness programmes and placement of students.

Admission of Students: On the basis of Merit as per rules of CU. The method is fully on-line. Admission Fees are received through Bank.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional Management is designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage.

PRINCIPAL

GOVERNING BODY

SECRETARY

IQAC

HEAD OF THE DEPARTMENTS

COMMITTEES

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution provides different welfare majors for teaching & non-teachings staffs such as Pension, Gratuity, PF loan etc. For non-teaching staffs aprons for Lab Attendants along with all the above. For students Annual cultural meet, Prize distribution and different welfares are arranged by the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system for the full time (substantive post) teaching staff at Bangabasi College is governed by UGC Career Advancement Scheme (CAS) Guidelines. This is based on the Performance Based Appraisal Scheme proforma submitted by the faculty seeking promotion. The proforma considers an individual teacher's teaching -learning related contributions, research related activities, examination and evaluation related engagements, support in administrative tasks. On successful performance in each of the stipulated criterion, promotion is granted to the faculty member

Appraisal for the non -teaching staff:

A few strategies are observed for non-teaching staff's performance - this includes technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation willingness to learn, diligence etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Before the commencement of every financial year, Principal Sir submits a proposal on budget allocation, by considering the recommendations made by the Heads of all the departments, to the management. College budget includes recurring expenses such as

salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses. The

expenses will be monitored by the accounts department as per the budget allocated by the management. All vouchers are audited by an internal financial committee on yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers.

The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Finance and Purchase Committee has to be formed/reformed (as per the UGC guidelines) to meets regularly and prepares strategy for resource mobilization effectively and efficiently with the consent of the Governing Body. The members of the committee will decide the major areas of sources and allocation of funds and need to prepare budget for optimum utilization of resources.

The major sources of funds:

Salary and non-salary grants from State Government.

Financial assistance /Grants received from UGC and other educational sponsoring agencies to meet the expenses to run the college.

Research Project grants.

Scholarships / Grants from government organizations.

Sponsorships to organize major events such as National/State Level Conferences/ Seminars/ Workshops/ Special lectures from sponsors.

Alumni contribution development.

Funds from college fees, Sale of Admission form.

Interest earned on fixed deposits and other savings.

The major areas of allocation of funds:

- Infrastructure augmentation.

- Academic support facilities.
- Amenities to staffs and students.
- Building and campus development and maintenance.
- Miscellaneous expenses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Conducting Academic Audits annually. Based on the audit, the IQAC gives constructive feedback to the Departments suggesting measures for internal quality enhancement. It makes recommendations for the Departments to do self-evaluation and to set higher goals to meet new challenges.

2. Collecting feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional performance especially in academics. Student feedback of teachers is conducted regularly.

3. The departments are continuously encouraged by the IQAC to organize seminars/talks by experts of various fields in respective subjects. The departments are also helped by the IQAC to select seminar topics. Under the umbrella of IQAC, organization of seminars for benefit of both students and teachers is a regular happening in the college. In this time of pandemic, the departments have organized many webinars with guidance and assistance from the IQAC.

4. The career advancement of teachers is a mandatory exercise. This is directly related to the betterment of the academic ambience of the college. IQAC proposed a committee of able and senior teachers, and the college administration has endorsed the proposal. Now the committee checks the career advancement related documents, their organization etc. to make the

applications flawless.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills and their relationship with the students. Based on the information IQAC, has been able to develop a system for conscious, consistent and catalytic action to bring about reforms in teaching learning process, structure, methodologies and learning outcomes.

Specific Outcomes and Course Outcomes IQAC suggests innovative pedagogical methodologies like Power Point Presentations, Projects, Field Trips, Role Plays, Workshops, videos etc. in addition to the completion of curriculum through Assignments, Class Tests, Tutorials etc. IQAC promotes the culture of research amongst students by organizing Research Workshops for students. Departments are encouraged to organize Conferences and Seminars on themes relevant to the educational needs and futuristic growth of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or

C. Any 2 of the above

international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://bangabasi.ac.in/single.php?pid=63dc7ed1010d3c3b8269faf0ba7491d4
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

NA

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Proper garbage disposal is a significant and important aspect of any educational institution, especially where a large number of students are involved in several science departments. The college belongs to

the jurisdiction of Kolkata Municipal Corporation. So, KMC regularly assists in the timely removal of ordinary waste material from college campuses.

Regular cleaning of the college's sewage system has also been made a part of this, as has the use of disinfectants in the sewage system on a regular and timely basis, as advised by the municipal services.

The E-waste collected is stored and disposed every year accordingly. Empty toners, cartridges, outdated computers and electronic items are sold as scrap to ensure their safe recycling. Old monitors and CPUs are repaired and reused.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The super cyclone Amphan made landfall on May 20, 2020. And Another super cyclone "Yass" landfall Around 09:00 IST on May 26, 2021 in Odisha and West Bengal. These two super cyclones were catastrophic tropical cyclones that wreaked havoc on Odisha and West Bengal's coastal districts. During these storms, significant flooding occurred throughout Kolkata. Thousands of trees and electric poles were uprooted. Kolkata, West Bengal, received about 236-260 mm of rain. The college building was provided as a shelter for the Amphan and Yaas-affected peoples and sufficient food was provided to the affected peoples who took the shelter in the college premise.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

NA

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

NA

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

NA

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Uplift of socially and economically backward students upon a

strong foundation of secular, humanitarian and nationalistic world view The institution strives to eradicate all elements of social obscurantism in relation to caste or gender bias. The goal is to create a conducive atmosphere to attract a pool of meritorious students from the economically backward and deprived sections, girl students and family of first-generation learners in academic domain, locate them and provide them with possible support and progress them towards better sustenance.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Establishment of an active research centre of the college.
2. Placement of students will be a priority. The placement cell is communicating with potential recruiters in various segments of industry to arrange in-campus/off-campus recruitment drives.
3. To preserve the campus ecosystem through the creation of a Biodiversity Park
4. To take steps for recruitment in substantive posts and creation of new posts
5. To increase the usage of green energy for sustainable environment
6. To expand the scope of outreach programmes